

**Moody Early Childhood Center Board of Directors**  
**Board Meeting**  
**Friday, December 10, 2021 @ 1:00 p.m.**  
**Rosenberg Library, McCullough Room**  
**2310 Sealy Ave, Galveston TX 77550**  
Join Zoom Meeting

<https://us02web.zoom.us/j/82443911378?pwd=b3drTFFTaU5pb0gyaHFVczBpUisvZz09>

Meeting ID: 824 4391 1378

Passcode: 643140

**AGENDA**

1. Call to order
2. Review & Approval of Board Meeting Minutes
  - a) November 12, 2021 (enclosed)
3. Public Comment on Agenda and Non-Agenda Items
4. Committee Reports
  - a) Finance\*
    - i. November 2021 (to be distributed separately)
    - ii. Finance Committee highlights (to be distributed separately)
    - iii. Budget Revisions (to be distributed separately)
  - b) Governance and Board Development
    - i. General Discussion: Approach to 2022 Strategic Planning (enclosed)
  - c) Resource Development
  - d) Scholarship
  - e) Government Affairs
5. Communication/Approval: Transition of Advisors to Ambassadors (enclosed)
6. Executive Director's report (enclosed)
7. Adjourn to Executive Session – The board may recess into Closed Executive Session as permitted by the Texas Open Meeting Act Government Code Sections 551.071-551.090 Sub-chapter D and E. Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed meeting then the final action, final decision or final vote shall be either:
  - a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or
  - b) at a subsequent public meeting of the Board upon notice thereof as the board shall determine
8. Reconvene from Executive Session and take any action warranted.
9. Next Board Meeting scheduled for Friday, January 28, 2022 @ 1:00pm
10. Adjourn

\*Finance Committee meets 12/9/2021



**“Giving all Galveston children the opportunity to soar”**

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MECC Board of Directors Meeting  
November 12, 2021

Attendees: Ms. Massey, Ms. Kinnear, Ms. Brown, Dr. Brown, Dr. Prochaska, Mr. Henry, Dr. Jones, Dr. Ratcliff, Ms. Doherty, Ms. Kennedy, Ms. Miller

Absent: Ms. Adams, Mr. Parker

The meeting was called to order at 1:11pm.

No members of the public were present, and a quorum Board was present.

Motion to approve the minutes with corrections by Ms. Kinnear, seconded by Ms. Brown.  
Motion passed unanimously.

Ms. Brown presented the financial report memorandum previously circulated to the Board.

Dr. Prochaska presented the 2021-22 committee assignments. Ms. Massey reviewed standing meeting times for each committee. This winter, the Board Governance Committee will be working on the Board and Executive Director annual evaluation.

Ms. Massey reported on the Mary Moody Northen Foundation application for \$10,000 towards equipping and implementing the MECC motor lab. Ms. Miller received a \$7,000 donation from Yaga’s Children Fund. Ms. Massey also announced that we have submitted proposals to the Kempner Fund and the Ippolito Family Foundation.

Ms. Kinnear reported on an outreach effort to Dr. Jill Biden to invite her to visit MECC as a model example of Pre-K education.

Dr. Brown reported on progress towards forming the Ambassadors of MECC and Community Advisory Committee efforts.

Ms. Miller reviewed current enrollment, which is higher than anticipated, and reviewed ongoing outreach efforts. COVID impacts on development are being noticed in students, but staff are actively working on these setbacks and are making great progress. She reviewed upcoming parent engagement, staff development, and recruitment and retention plans. Ms. Miller then reviewed the upcoming presentation for the GISD board. Other content in her Executive Director’s report was presented.

The MECC Board recessed into executive session at 1:55pm.

The Board returned to open session at 2:40pm. There was a motion to give notice to Upgrade and other relevant stakeholders listing our concerns and requesting termination of our Head Start contract with 60-days' notice by Ms. Kinnear, seconded by Ms. Brown. The motion passed unanimously.

The Board adjourned at 2:48 pm.

Respectfully submitted by Dr. John Prochaska, Board Secretary



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**Date: December 6, 2021**  
**To: MECC Board of Directors**  
**From: Betty Massey, Board President**  
**RE: Approach to 2022 Strategic Planning**

**Currently, MECC is being guided by a Strategic Plan that takes us through August 2022. If you do not have a copy of the most up-to-date version, please let Amylin know, and she will forward a copy to you.**

**As we discussed at last month's board meeting, GISD will begin a five year planning process in early January, and MECC needs to run a parallel but independent process.**

**At this Friday's board meeting, I would like to discuss the process we want to use to develop a plan that takes MECC from September 2022- August 2027. I would ask us not to talk content, just process. What is our strategic planning process going to look like?**

**Thanks!**



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December 3, 2021

**To:** MECC Board of Directors  
**From:** Betty Massey, Board President  
**RE:** Ambassadors for MECC email

**As we have discussed in several meetings, the board would like to transition the members of our Professional Advisory Board into the new Ambassadors for MECC, a much more informal group of champions for the work of early childhood education and MECC. Amber could not attend this meeting, but has prepared the attached communication which will be sent to current members of the Professional Advisory Board once reviewed and approved by this board.**



Giving every Galveston child the opportunity to soar!

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December 13, 2021

Dear Friends,

Board of Directors

Betty Massey –  
President

Jeri Kinnear –  
Vice President

Angela Brown –  
Treasurer

Dr. John  
Prochaska –  
Secretary

Erica Adams

Dr. Amber Brown

Weez Doherty

Dustin Henry

Dr. Deborah Jones

Elizabeth Kennedy

Marcus Parker

Dr. Karen Ratcliff

Karin Miller –  
Executive Director

**As a member of the Moody Early Childhood Center’s Professional Advisory Board, we wanted to update you on a change we are making to the name and function of this group. As you may (or may not) be aware, MECC actually has four advisory boards: one for parents; one for staff; one for community partners; and the one you are serving on, for professionals in the field of early childhood education, development and health.**

**Over the years, the board and Karin have benefitted from your individual and collective good counsel. We don’t want to lose the connection with you so we are automatically transitioning you to our new Ambassadors for MECC organization. The Ambassadors will consist of individuals interested in supporting the mission of MECC and willing to serve as champions for MECC in the Galveston community. The group will be “meetingless”!**

**Ambassadors will receive quarterly email updates about the programs at MECC, volunteer opportunities, and information about any new and exciting developments at the Center.**

**If you want to continue to participate in an “official” advisory board, we invite you to join the Community Partners Advisory Board. This is a group of individuals representing partner and/or community agencies that meets quarterly to discuss community needs and ways to assist. They also help MECC with activities and events for the school as well as provide input on the goals and objectives for MECC’s campus improvement plan. If you are interested in joining the Community Partners Advisory Board, please contact Karin Miller at [Karin@moodyearlychildhood.org](mailto:Karin@moodyearlychildhood.org).**

**Thank you for supporting the Moody Early Childhood Center, and we look forward to your continued support in the future.**

Sincerely,

Dr. Amber Brown, on behalf of Moody Early Childhood Center Board of Directors

Moody Early Childhood Center • Galveston, Texas • 409-370-0284



*The Moody Early Childhood Center is a United Way Partner Agency*



*"Giving all Galveston children the opportunity to soar"*

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**MECC: Executive Director  
Board Report  
December 10, 2021**

A. Enrollment/Recruitment

i. Enrollment

1. 142 PK
  - 85% Low SES
  - 15% Full Pay
2. 76 Infant/Toddler
  - 51% Low SES
  - 49% Full Pay

ii. Continued Recruitment

1. Flyers/Banners/Signs
2. Neighborhood canvassing

B. Partners

i. Moody Gardens

1. MECC Night at the Lights
  - 4 tickets per family
  - December 15, 2021, 6:30-8:00 p.m.

ii. Galveston County Food Bank

1. Nutrition Classes for Afterschool Program

iii. Galveston Humane Society

1. Animal Safety

iv. Upbring

1. Letters mailed 11/16/21
2. Final Date 1/14/22
3. All materials picked up between 1/3/22-1/14/22